



Diaspora Day of Service

11th Jamaica Diaspora Conference . June 18, 2026

JAMAICA DIASPORA

Day of Service Registration

Submission deadline: June 1, 2026

Welcome

Thank you for your interest in joining the Diaspora Day of Service on June 18, 2026. This document is a fillable registration form for delegates organising a service project anywhere in Jamaica or wishing to volunteer with an existing one.

Please read the General Guidelines and important notes on the next two pages before completing the form. The form itself begins after the introduction.

General Guidelines

Please complete this form if you plan to conduct a Day of Service project anywhere across the island, or wish to volunteer for an existing one. Delegates are being encouraged to do projects in the western section of the island, where the impact of Hurricane Melissa was the greatest.

If you wish to volunteer wherever you may be needed, also register your interest using this form. We will try to match you with a project group, but acceptance is at the group's discretion. Feedback will be given as early as possible.

Please submit your completed form by June 1, 2026

Send the completed form to: diasporadayofengaement@gmail.com



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What you need to know

Important information for all participants

1 Organising a Service Project

Individuals or groups carrying out a service project will have the responsibility to make the links, develop the plans and implement their project with their own resources, energy and expertise. Some amount of support will be provided in-country.

2 Location of Your Service Projects

Projects can be located anywhere in Jamaica, but groups need to bear the travelling logistics and cost in mind. If, due to logistic challenges, projects cannot be implemented on June 18, all efforts will be made to assist - but cannot be guaranteed.

! Important - If you are importing items

If you are bringing materials or equipment into Jamaica to use for your project, please note that these are best brought in as accompanied or unaccompanied baggage. Please do not send as separate shipments. You must register your items and facilitate the relevant procedures for a hassle-free process.

Guidance regarding shipping items, customs waivers, accompanied and unaccompanied baggage, and other information will be provided as required by each group.

Facilitation can be provided through the National Education Foundation and the National Healthcare Enhancement Foundation for projects with imports, provided that the Diaspora Day of Service (DDOS) Coordinator receives your registration on or before June 1, 2026.

+ Important - Health-related services

All medical professionals must be credentialed in advance of your arrival, facilitated by the National Healthcare Enhancement Foundation.



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Sharing your work, and the form

Read before completing the form

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Data Collection & Public Relations

We invite you to share your photographs and other information using the online tool which will be provided when project confirmations are finalised. The information collected will be shared publicly to recognise your efforts.

Based on feedback from previous Day of Service teams, this can aid your future fundraising initiatives. Project descriptions will be included in a press kit for the JIS and other media houses for possible coverage. We encourage you to provide comprehensive details.

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Role of the Diaspora Day of Service Sub-Committee

The Sub-Committee in Jamaica has been formed largely to monitor activities, facilitate linkages, and to collect information before and after the service projects are completed. Sub-Committee members will be available to answer questions. During the Conference there will be a Diaspora Day of Service information desk. We may be able to provide some support with bottled water and snacks.

Completing this form

This form has several sections. Please complete only the sections that apply to you:

- . All persons are required to complete Section A (Personal Information).
- . All persons are required to complete Section B (Emergency Contacts).
- . If you wish to volunteer with any available project, complete Section C.
- . Only those persons organising projects are required to complete Section D.

Thank you for your interest and efforts to make a difference in the lives of fellow Jamaicans. We look forward to your participation in the Diaspora Day of Service.



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Section A - Personal Information

Required for everyone

First Name *

Last Name *

Email Address *

Telephone Number

Mobile Number *

Country *

Preferred Methods of Contact (tick all that apply)

Email

Mobile

WhatsApp



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Section B - Emergency Contacts

Required for everyone

B1. Emergency Contact in Jamaica

First Name

Last Name

Mobile Number

Email Address

B2. Emergency Contact Overseas

First Name

Last Name

Mobile Number

Email Address



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Section C - Volunteer Information

Complete only if you wish to volunteer with an existing project

C1. Are you OK with being assigned to any project where support is needed?

C2. Areas of interest (tick all that apply)

- | | | |
|---|--|---|
| <input type="checkbox"/> Arts and Culture | <input type="checkbox"/> Community Development | <input type="checkbox"/> Education |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Fixer Upper | <input type="checkbox"/> Health |
| <input type="checkbox"/> Knowledge Transfer | <input type="checkbox"/> Youth | <input type="checkbox"/> Any (open to anything) |
| <input type="checkbox"/> Other | | |

C3. If you chose 'Other', please specify

C4. Preferred Parish or Location

C6. Availability on June 18

C5. Skills and Expertise



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Section D - Project Information

Complete only if you are organising a project

D. My project is being organised by

D1. Name of Group or Organisation

D2. Project Lead's Name

First Name

Last Name

D3. Project Lead's Contact Info (full name, mobile, email - only if different)

D4. Number Travelling to Jamaica

D5. Project Name *

D6. Project Location

Parish

Street Address

City or Town

D7. Project Description

(What do you intend to do? What do you hope to achieve? Who are the intended beneficiaries and how many do you hope to impact?)

D8. Project Category



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D9. If you chose 'Other', please specify

D10. Local Partner Organisation (if applicable)

D11. Beneficiary Entity

D11.1 Beneficiary Contact (name, title, mobile, email)

D12. Will you be importing items?

D12.1 If YES, list items you will be importing

D13. What assistance do you need? (tick all that apply)

- Customs Contacting local/beneficiary org Contacting a local agency
 Volunteer support Other

D14. Hours of Operation (June 18, 2026)

Project START time

Project END time

D15. Any other information you wish to share



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Submit your registration

The full filled PDF will be attached to a new email

When you have completed the form, click the SUBMIT button below. Your default mail client will open with the completed PDF attached and addressed to the Diaspora Day of Service Sub-Committee.

If your PDF reader does not auto-attach the document, please save the form first (File > Save As...) and attach it manually before sending.

Ready to send your registration?

Submission deadline: June 1, 2026 . Email: diasporadayofengaement@gmail.com

SUBMIT BY EMAIL >

Tip: in Adobe Acrobat Reader the Submit button uses mailDoc() to attach the entire completed PDF automatically. In other readers it falls back to opening a pre-addressed email - save and attach the PDF manually.